

Director of Training

21 January 1960

Chief, Plans and Policy Staff

Designation of an OTR Training Officer

1. During its 12 January 1960 meeting, the OTR Education Committee recommended that the Director of Training designate an OTR Training Officer. In this connection, it is noted that OTR is the only DD/S component which does not now have a training officer, so designated, and who in addition to his other duties, would attend meetings of the DD/S training officers.

2. There are some arguments in favor of assigning this function to the Personnel Officer; however, it is believed that the overall interests of OTR would best be served if the Registrar were designated as the OTR Training Officer. [REDACTED] concurs STATINTL in this belief.

3. Therefore, it is recommended that [REDACTED] STATINTL be designated OTR Training Officer, effective upon approval and publication of the appropriate OTR notice.

4. It is recommended also that the Personnel Office, OTR, keep the Training Officer currently advised of approved OTR career board and panel actions affecting the training of ST career designees.

SIGNED

STATINTL

5. The OTR Training Officer [REDACTED] also be responsible for the OTR Briefing of all new OTR employees.

Approved/Disapproved

Matthew Baud
Director of Training

21 JAN 1960

Date

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